## TERMS OF REFERENCE FOR RESIDENTS ASSOCIATION COMMITTEES

(Adopted by the RA Council on 25 January 2022 and amended 15 July 2025 to remove a committee no longer extant.)

## **Events**

- 1. To organise and resource events for and on behalf of the Association.
- 2. To help publicise and assist appropriate events run by other organisations which are associated with Hampstead Garden Suburb.
- 3. To complete and submit lists of Suburb events for What's On in Suburb eNews.
- 4. To obtain, site, deliver, administer and regulate the Association's notice boards and to produce and deliver posters to the notice boards and other outlets when required.

## **Publications**

- 1. To be responsible for producing, costing, publishing and the advertising content of the publications of the Association both in print and online.
- 2. To keep under review the range of publications produced by the Association, both in print and online.
- 3. To advise on all materials produced by other committees and to ensure that a common style and good standards of design are used throughout the Association's publications and publicity.
- 4. To distribute Suburb News and the Suburb Directory.

## Trees & Open Spaces

The Committee's sphere of interest includes street trees, grass verges, woods, parks and green spaces. Its objectives are:

- 1. To promote the maintenance, protection and enhancement of the green environment of the Suburb including the benches and refuse facilities sited within its parks and green spaces.
- 2. To monitor that those responsible for this fulfil their charge.
- 3. To maintain links with the management of Hampstead Heath and Kenwood.
- 4. To maintain records of the history and on going development of the green environment, including street trees.
- 5. To encourage and assist residents in the appreciation, use and enjoyment of the area.
- 6. For the above purpose to consult and co-operate with the London Borough of Barnet, the Hampstead Garden Suburb Trust, the City of London, Transport for London, other Residents Association Committees and other relevant bodies.