



**Minutes of a Meeting of the RA Council held on
Tuesday 4th February 2020, at Fellowship House, 136A Willifield Way at 8pm**

Present: Emma Howard (Chair), Peter McCluskie (Hon Secretary & Consam), Steve Morris (Hon Treasurer) Tony Brand (Events/Pub), Alan Brudney(T&OS), Tony Ghilchik (T&OS), Helen Leiser (Consam), Shelley-Anne Salisbury (Co-editor SN), Simon Sackman (T&OS), Ann Spencer (T&OS & Consam), Christina Brownson (RA Administrator).

Visitors: Helen Benes, Patrick Ettwein.

1. Note apologies and absences

Colin Gregory, Adrian Hodgson, Harry Simmonds.

2. Introduction of new and potential new Council members

Welcome to Helena Benes of Consam and RA rep to CAAC and Patrick Ettwein of Consam and RA rep to PPC both potential new volunteers for the RA Council standing at the AGM in March 2020.

3. Question time for residents who are not members of Council

No residents attended

4. Approve as accurate the minutes (two sets) of Council meeting held on 3rd December 2019 (2 docs)

Approved.

5. Note of draft minutes of EC meeting held on 16th January 2020

5.1 Point 8.3 to read "Helen Leiser is willing to consider taking on the editing work for the Suburb Directory and will attend the next publications committee meeting in February."

5.2 Otherwise approved.

6. Northway Gardens Organisation: grant applications (4 docs)

6.1 There were three grant applications from NGO. One for the Rose Garden 2021 and two for Fletchers Gardens 2020 and 2021.

6.2 After discussion the following proposal was voted on and approved:

That the following sums be granted to the Northway Gardens Organisation with conditions as stated:

2020: one-half of expenditure relating to areas other than the Rose Garden to a maximum of £375 upon production of relevant receipts/invoices on request.

2021: (a) one-half of expenditure relating to areas other than the Rose Garden to a maximum of £375 upon production of relevant receipts/invoices on request.

(b) one-third of expenditure relating to the Rose Garden to a maximum of £1000. £500 to be paid on account in January 2021 and the remainder to be paid on production of relevant receipts/invoices.

These three grants are additional to the grant already agreed for the Rose Garden in 2020. No other grants will be made to the Northway Gardens Organisation for the period 1 January 2020 to 31 December 2021.

Action Peter

7. RA Finances

7.1 The Treasurer guided Council through the new look accounts for each activity for both 2019 actual accounts and 2020 projected budget.

7.2 There was a discussion regarding Events in particular the New Year's Eve firework display and the Summer Fun Day. The RA had received £1000 sponsorship from the Spaniard's Inn pub for the fireworks and a question arose regarding the targeted age of the audience for the Summer Fun day.

7.3 The RA would have a surplus of approx. £2000 for 2019, including unpredicted income from filming on the Suburb which came to £1250.

7.5 It was predicted that expenditure for 2020 would be very similar to 2019; with a slight increase for paid help and for an entertainer for the Summer Fun Day and also for the Volunteer Evening, plus the sound system for the public meeting. However, there was no 2020 provision for filming income and no budget for the Halloween children's party. Therefore, there would be a predicted surplus of approximately £1200 for 2020.

7.6 The final accounts were being prepared for the Hon Accountant and would be published on the RA website. Final payment to Fellowship House would be made.

Action Steve

7.7 The grant application from Andrew Botterill on behalf of HGS Fellowship for chamber concerts (£500) was discussed and approved. Andrew would be notified.

Action Peter

7.8 Consam to research how many of the red phone boxes located in the suburb are listed to assist Andrew Botterill who had agreed to press BT for the boxes to be refurbished. Peter to pass information to Andrew once received.

Action Helena Benes and Peter

7.9 The London Forum annual subscription (£68) was agreed. It was desirable that the RA rep and the alternate should between them try to attend every meeting of the Forum.

Action Helen/Colin

8. Publications Matters

- 8.1 Congratulations were given to Shelley-Anne Salisbury and Marie-Christine O'Callaghan on their first issue of the Suburb News (SN). Shelley-Anne said everyone had been supportive to the new co-Editors in the production of SN and the distribution teams had been organised by Andrew Botterill in Lorna's absence.
- 8.2 The co-Editors are looking for articles on community themes for the next issue of SN, which would include the article on the Community Orchard at Lyttleton fields.
- 8.3 Shelley-Anne volunteered to put copies of the SN in shops and cafes at Market Place. Alan offered to distribute copies around the shops and cafes at Temple Fortune.
Action Shelley-Anne and Alan
- 8.4 It was emphasised that there is a deadline, shown on the back page of every SN, for articles to be submitted. Compliance with this date was highly desirable.

9. Events Matters

- 9.1 There had been 24 positive responses to the invitation to the Volunteers Evening. Emma would co-ordinate with Lorna Page regarding the further volunteers who distributed SN.
Action Emma
- 9.2 The Events Committee had no Chair and this was problematic given the reliance on them for our various events. There was a large expenditure for events and the lack of organisation was very worrying. For example with the AGM: Who would deal with the posters for the AGM? Who would prepare and laminate the posters - and who would put them up? Who would organise the wine and drinks and any refreshments?
Action Tony B
- 9.3 Fireworks – A discussion took place regarding alternatives such as a laser light show or low noise fireworks. Laser was not an option as the light show was limited and wouldn't attract very many people. It was noted that other RAs do much fewer events. An indicative vote was taken regarding the options; full bang fireworks 2 in favour, low noise fireworks 7 in favour, no fireworks 1 in favour.
- 9.4 A discussion and vote about the firework display would be taken to our members at the AGM in March.

10. T&OS

- 10.1 No comments on the note provided by Colin except Shelley-Anne confirmed that the Orchard article would be printed in the Spring issue 142 of Suburb News.
- 10.2 It was noted that a decision about the proposed café on the Heath Extension had not been made yet by the City of London Corporation.
- 10.3 There was concern about watering the newly planted trees at Lyttelton Playing Fields. Reassurance was given that the trees would be watered.

11 AGM including nomination forms

- 11.1 The AGM would be held on 30th March 2020 at 8pm at Henrietta Barnet School hall.

- 11.2 Nomination forms were to be completed and signed by the nominee and also signed by a proposer and seconder.
- 11.3 Ann Spencer and Adrian Hodgson were retiring by rotation and standing for re-election. Patrick Ettwein would stand as a new member and Shelley-Anne Salisbury and Marie-Christine O'Callaghan as new members, already co-opted to Council, to be formally elected at the AGM
- 11.4 Emma Howard would not be standing for re-election as Chair (although she will chair the AGM in March); she will stand for election as a Member of Council. She will continue to be involved with the Police Ward Panel (and chair the public meeting on the topic) and develop a new role relating to various public services provided by Barnet Council. Everyone agreed that she had done a great job as both Treasurer and then latterly as Chair; she was thanked for her valuable contribution.
- 11.5 Peter McCluskie had agreed to be nominated for election to the role of Chair. Unless there were nominations for Hon Secretary, this position would technically remain vacant although in reality Peter would continue to perform the role. In order to give him the capacity to do both roles, he would be standing down from Consam, which he currently chairs, after their next meeting on 6 April.
- 11.6 The RA committee structure would be reviewed when the new Chair was in post.

12 SGM – Constitutional amendment

Council considered and approved the amendments proposed at the EC meeting of 16 January, viz:

Clause 4(a) and (b): the date to be changed from 30 November to 31 December to bring this into line with the financial year end.

Clause 6(e): the words "at least 8 times a year" to be removed, and "five" to be changed to "four".

13 AOB

Police ward panel meeting: Burglaries have gone down in the Suburb as some of the thieves were caught and prosecuted. People caught using Blue Badges inappropriately may have a (maximum) £1000 fine and the badge will be confiscated. Emma to do an article for SN142.

Action Emma

14 Next meeting

7th April 2020 at 8pm at Fellowship House.